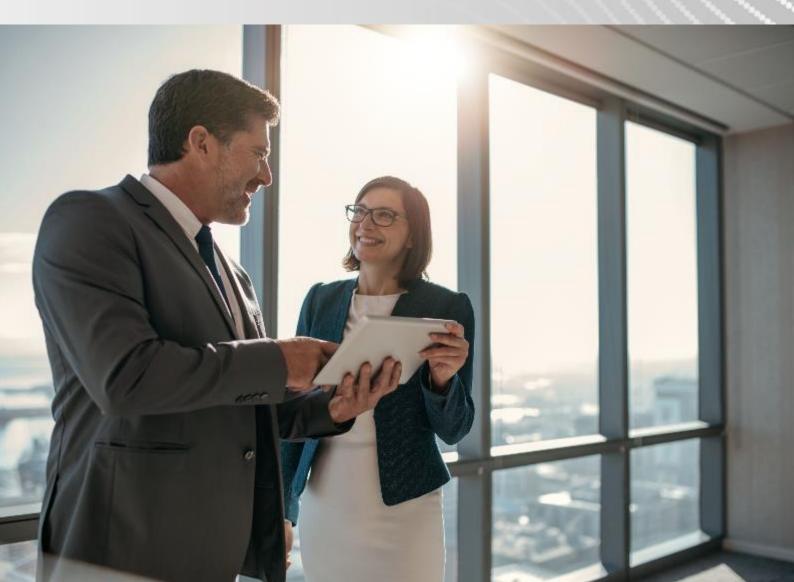


SIP Trunk Call Manager

A Guide to Business Continuity





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What is it?

The Business Continuity (BC) feature, allows a customer to have immediate control in a business continuity or disaster recovery scenario. The feature gives the customer the ability to invoke pre-built BC plans on multiple numbers, with a single action on the portal or even with the mobile app.

Each of the customers numbers can have its own unique BC plan, and these plans can be as simple (1 to 1 translation) or complex (messaging, IVR, hunt groups etc.) as required.

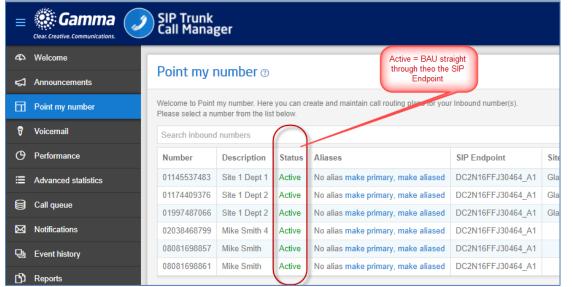
How does it work?

Example:

Under normal conditions the numbers will route to the pre-built day-to-day call plan, this will be the currently 'Active' call plan on the number.



L



would then create an additional call plan for each number which routes calls to my

desired BC destination:

SIP Trunk			<u>۾</u>
SIP Trunk Call Manager		Add new call plan	Mike Smith Change p
Call plan list for 011	.4553	72 Call plan name ✓ My BC Plan 1	+ Add call plan
Site 1 Dept 1		✓ Save Cancel	
Call plans Fragments clipboard			
Search call plan			
Name	Status		
BAU 1 SIP Trunk	Active	◎ □	

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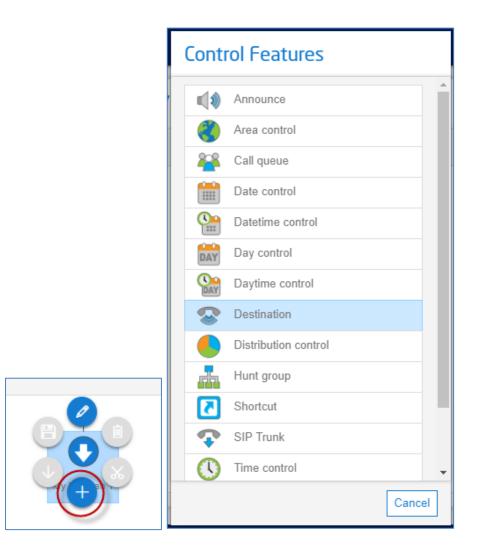
Build call plan for 01145537483 ③

Site 1 Dept 1



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•	0
My BC Plan 1	My BC Plan 1

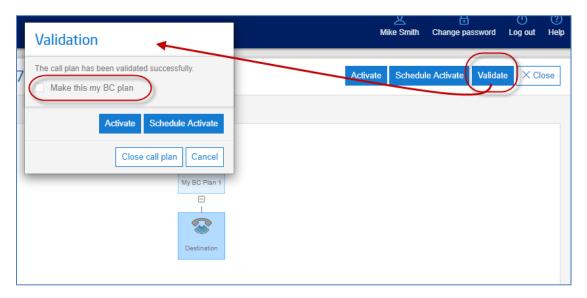
Sestination @								
Node name	Destination							
Whisper	Search announcement V							
	Press 1 to connect							
Number 🗸	01211231234							
E-mail notification	n							
E-mail TO								
E-mail CC								
	On busy							
	On no answer On answer							
-	the destination number does not have any active services that might conflict with e, a mobile phone with it's voicemail to email settings switched on will take bund call plan routing.							

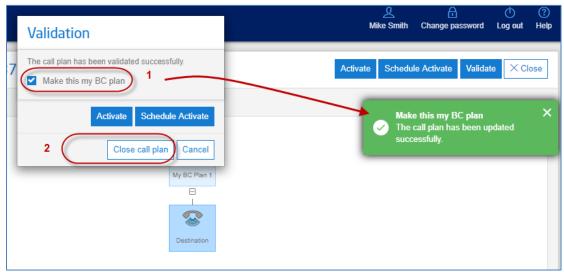
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Once complete and my plan, I select to validate my call plan.

Once my call plan has passed validation, I am presented with an option to 'Make this my BC plan'. To do this, I tick the relevant box as shown below, and then close the call plan:





My BC call plan will now appear in validated status, below my active call plan:

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Call plan list for 01145537483 <pre>③</pre>									
Site 1 Dept 1	Site 1 Dept 1								
Call plans Fragments clipboa	ard								
Search call plan									
Name	Status								
BAU 1 SIP Trunk	Active								
My BC Plan 1	BC-Validated								

I would then follow the same steps for any other numbers that I wish to have a BC plan for. Or if all your numbers will be pointed to the same exact destination, see pages 13-21.



How do I invoke my BC plan(s)?

First navigate to the 'Point my Number' homepage and select 'Manage my BC' as shown below:

SIP Trunk Call Manag	ger						<u>)</u> Mike Smith	Change pa	
Point my r	Point my number [®] Download numbers +								
	Velcome to Point my number. Here you can create and maintain call routing plans for your Inbound number(s). Yease select a number from the list below.								
Search inbound	I numbers								
Number	Description	Status	Aliases	SIP Endpoint	Site	Department	User	Demo 1	
01145537483	Site 1 Dept 1	Active	No alias make primary, make aliased	DC2N16FFJ30464_A1	Glasgow 2		Mike Smith	User 3	٢
01174409376	Site 1 Dept 2	Active	No alias make primary, make aliased	DC2N16FFJ30464_A1	Glasgow 3	External Demo	Mike Smith	User 4	٢
01997487066	Site 1 Dept 2	Active	No alias make primary, make aliased	DC2N16FFJ30464_A1	Glasgow 5		Mike Smith	User 6	0
02038468799	Mike Smith 4	Active	No alias make primary, make aliased	DC2N16FFJ30464_A1			Mike Smith		0
08081698857	Mike Smith	Active	No alias make primary, make aliased	DC2N16FFJ30464_A1			Mike Smith		0
				DC2N16FFJ30464 A1					

You will then be asked to select which numbers you wish to invoke. Your options ae:

All numbers. This will automatically select all the numbers on the account, to have their BC plan invoked.

Individually select numbers by clicking the checkbox next to it.

Search for specific numbers or a group of numbers by entering digits or text into the Find field. This field searches both the Description and any Custom Fields (if any have been created). You can then select the returned results. A %/percentage sign can be used as a wild card.

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Once you have made your selection. Proceed by selecting 'Invoke BC' as shown below:

Ma	Manage my BC									
fo	① You cannot activate a Business Continuity plan on a number that is aliased. The aliased number will follow the call plan of its primary number and so the primary number Business Continuity plan should be activated instead.									
Se	se select the num Select all number lect all numbers o urch inbound num	on this page	nt ————	C plan. Ibers on this page	You can use the 'Select all' option					
	Number	Description	Status		You can search for specific or a					
	01145537483	Site 1 Dept 1	Active		group of numbers using numeric or					
~	01174409376	Site 1 Dept 2	Active		alpha input					
	01997487066	Site 1 Dept 2	Active							
V	02038468799	Mike Smith 4	Active							
	08081698857	Mike Smith	Active	For this	example					
	08081698861	Mike Smith	Active		se invoke numbers					
					Invoke BC Cancel					

Select: Invoke BC

Provided there is a BC-validated plan available for each number selected, this action will invoke the pre-built BC plan for each of the STCM numbers selected. The BC plan will be active for the next incoming call to each of these numbers and their call plan status will be updated to 'BC-Active' as shown below:

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ontenny i	number 💿					load numbers 👻	Manage my		age custom fields
	mber from the list		ie and maintain call routing plans for your In	bound number(s).			Invoke I The invo	ke action h	as been complete
Number	Description	Status	Aliases	SIP Endpoint	Site	Department	User	Demo 1	
01145537483	Site 1 Dept 1	BC-Active	No alias make primary, make aliased	DC2N16FFJ30464_A1	Glasgow 2		Mike Smith	User 3	o 🆉
01174409376	Site 1 Dept 2	BC-Active	No alias make primary, make aliased	DC2N16FFJ30464_A1	Glasgow 3	External Demo	Mike Smith	User 4	o 🖉
01997487066	Site 1 Dept 2	BC-Active	No alias make primary, make aliased	DC2N16FFJ30464_A1	Glasgow 5		Mike Smith	User 6	o 🖉
02038468799	Mike Smith 4	BC-Active	No alias make primary, make aliased	DC2N16FFJ30464_A1			Mike Smith		o 🌶
08081698857	Mike Smith	Active	No alias make primary, make aliased	DC2N16FFJ30464_A1			Mike Smith		o 🆉
08081698861	Mike Smith	Active	No alias make primary, make aliased	DC2N16FFJ30464 A1			Mike Smith		o 🆉

How to return to BAU

To return to BAU, you should navigate back the Point my Number screen, select Manage My BC again, make the relevant number selections. Then click 'Restore Last Active'.

This will then restore the selected numbers to the previously Active call plan.



Copying a BC plan to multiple numbers

You can use the standard call plan copy feature to copy a BC plan to multiple other numbers in the account.

You will still need to access each number in question to put the plan into BC Validated status, the BC Validated status is not maintained when copied and there is no template or shortcut to do this currently.

Access BC plan you have just created:

Call plar	Call plan list for 01145537483 (2)								
Site 1 Dept 1	Site 1 Dept 1								
Call plans	Call plans Fragments clipboard								
Search call	plan								
Name	Name Status								
BAU 1 SIP	Trunk	Active	Copy						
My BC Plar	n 1	BC-Validated							

Label the plan appropriately, and select Save:

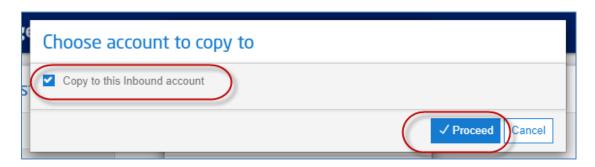


	Copy call plan	You can edit the name as applicable							
27/	Call plan name 🗸								
574	My BC Plan 1 copy								
	Advanced	Save Cancel							
-									
	© □								
lidated									

Select the Copy to this account option and click Proceed:

Choose account to copy to	
Copy to this Inbound account	
Copy to other Inbound account	
Username 🗸	
mike58smith	
Password 🗸	
	✓ Proceed Cancel





Now you cal select the number/s required. You can select all or:

All numbers. This will automatically select all the numbers on the account, to have their BC plan invoked.

Individually select numbers by clicking the checkbox next to it.

Search for specific numbers or a group of numbers by entering digits or text into the Find field. This field searches both the Description and any Custom Fields (if any have been created). You can then select the returned results. A %/percentage sign can be used as a wild card.



-	lea	vanced ca se select the nun Select all numbe	Here you can use the 'Select all' option, but remember to de- select the number		
ì	_	lect all numbers	you are copying from		
g	Sea	arch inbound nun	nbers		Q Find
		Number	Description	Status	
		01145537483	Site 1 Dept 1	Active	
k		01174409376	Site 1 Dept 2	Active	
ĸ		01997487066	Site 1 Dept 2	Active	
		02038468799	Mike Smith 4	Active	
e		08081698857	Mike Smith	Active	
		08081698861	Mike Smith	Active	
er	«	Activate when co	of 1 > >	Items per page 10 V	
					✓ Save Cancel

I have selected just at few in this example.

Once selected choose Save:



e	Advanced call plan copy						
	Please select the number to copy the call plan to Select all numbers on this account						
	Se	lect all numbers of	Unselect all numbers on this page				
9	Sea	rch inbound num	Q Find				
		Number	Description	Status			
		01145537483	Site 1 Dept 1	Active			
(~	01174409376	Site 1 Dept 2	Active			
	•	01997487066	Site 1 Dept 2	Active			
-	~	02038468799	Mike Smith 4	Active			
e	~	08081698857	Mike Smith	Active			
\langle		08081698861	Mike Smith	Active			
	«	< 1	of 1 > >	≥ Items per page 10 ∨			
1		Activate when co	pied	DO NOT SELECT THIS OPTION FOR THIS SCENARIO			

And Save again



	Copy call plan			
4	Call plan name 🗸 My BC Plan 1			
ľ	Advanced			

The call plan will now be copied to the seleted numbers.

My BC Plan 1 X The call plan has been copied successfully.	



Make the copied plan you BC plan

You will now need to access each number you copied to and make the copied plan your BC plan

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Access the number you copied to and find the plan you copied. It will be in a Validated status. Follow the below steps:

Call plan list for 01174409376 <pre>③</pre>					
Site 1 Dept 2					
Call plans Fragments clipboard					
Search call plan	Search call plan				
Name	Status				
BAU 1 SIP Trunk	Active	◎ □			
10 Destination Template copy	Draft				
BAU Plan copy for JT play copy1	Draft				
BAU Plan copy for MB play copy	Draft				
CH Hunt Group 000010	Draft				
Hunt Group 510001	Draft				
My BC Plan 1	Validated				
Twin Plan	Validated				

Open the call plan:

CH Hunt Group 000010	Draft 💿 🖵 🗓
Hunt Group 510001	Draft Open 🛐 🔟
My BC Plan 1	Validated 🍥 🖵 🔟
Twin Plan	Validated 💿 🖵 前

Now select Validate:

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Build call plan for 01174409376 _③	Activate Schedule Activate Validate
Site 1 Dept 2	
	My BC Plan 1

The copied plan is now ready to use as your BC plan:

	ደ ሐ ሶ 🔅
Validation	Mike Smith Change password Log out Help
09 The call plan has been validated successfully.	Activate Schedule Activate Validate X Close
Activate Schedule Activate Close call plan Cancel	Make this my BC plan × The call plan has been updated successfully.
My BC Plan 1	

Repeat for the remaining numbers.



Contacts

Name	
Role	